

**EXTENDED APPLICATION DEADLINE:
FEBRUARY 9, 2016**

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Which countries are eligible to take part to ESoDoc?

Participants from the following countries are eligible for the 18 places considered as "EU participants":

- the 28 members of EU (Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, UK)
- non-EU countries participating in the Creative Europe Programme: Iceland, Norway, Albania, Bosnia and Herzegovina, Montenegro, Georgia, Moldova, Turkey, Ukraine

Participants from other countries will be eligible for the 4 places reserved for non-EU countries.

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Which countries are eligible for the reduced participation fee?

All "Accession countries" are eligible for the reduced participation fee (€ 600,00). The "Accession Countries" are the 13 countries which joined the European Union in 2004, 2007 and 2013: Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Romania, Slovakia and Slovenia.

Additionally – in order to facilitate the multicultural variety of ESoDoc – we will consider within this category also the following countries: Albania, Bosnia and Herzegovina, Montenegro, Georgia, Moldova, Turkey, Ukraine.

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What is the participation fee for participants from non-EU countries?

Regarding the participation of professionals from non-EU countries which are not participating in the Creative Europe Programme, the participation fee will be applied as follows:

- full participation fee (€ 1.200,00): Switzerland, North America (United States and Canada), Australia, New Zealand, Japan
- reduced participation fee (€ 600,00): Republic of Serbia, Former Yugoslav Republic of Macedonia, countries belonging to Central America, Caribbean, South America, North Africa, Sub-Saharan Africa, Middle East, Russia, Central Asia, South Asia, Southeast Asia

Please note that participants from non-EU countries can not apply for scholarship.

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By when do I need to pay the participation fee?

After the selection results are communicated, there will be maximum 2 weeks of time to transfer the participation fee. Failing to transfer the participation fee within the given deadline will result in the exclusion from the workshop.

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Can I pay the participation fee in multiple instalments?

No. The participation fee must be paid in one single instalment.

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When and how will I be informed about the selection results?

The selection committee will need a few weeks after the deadline for application to evaluate all submissions and select the 22 participants of ESoDoc. Usually it takes up to one month after the final deadline to complete this process.

As soon as the selection is done, you will be informed **via email** whether you have been selected or not to participate.

Please note that we will select 22 participants in the first place, but we will also make a “waiting list” of 10 applicants. In case one of the participants of the first group will resign, we will immediately contact the next applicant in the waiting list.

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How can I apply for a scholarship?

Scholarships are intended for those who really couldn't come without such financial support. As we have a very limited number of scholarships and many requests, we ask you to consider thoroughly if you couldn't afford to join the course without the scholarship, or if there are no other local funds, which could bear these kind of costs.

Only participants coming from countries participating in the Creative Europe Programme (thus eligible for the 18 places reserved for “EU participants”) can apply for scholarship.

To apply for a scholarship the applicant must submit the latest tax return. Tax returns have different names and forms in every country, and it is impossible for us to indicate exactly what is the corresponding document in each country. What we need, is an official document issued by your State certifying your latest income. No "self-certification" will be accepted.

If you are unemployed, please provide the necessary documents to prove your position. If you are still living with your parents or you are financially depending on them, please provide their tax return.

Please note that this document is mandatory to be eligible for the scholarship, and no other document will be taken into consideration. The documents regarding the scholarship request must be submitted at the time of the application. It is not possible to apply for scholarship afterwards.

Please also consider to get in touch with the local Creative Europe Desk, which might help you in identifying local funds and other institutions which also offer grants for travel and accommodation (the contacts of Creative Europe Desks can be found here: http://ec.europa.eu/culture/tools/creative-desks_en.htm

. If you are selected for the workshop, we will provide a letter of support, if requested.

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What will the scholarship cover?

The full scholarship will cover both the participation fee and the travel costs of the participants.

The maximum amount of travel costs covered for each session is € 350,00. Travel costs must be paid beforehand by the participant, and are reimbursed after the closing of each session. To claim the travel costs participants must provide all necessary tickets' invoices and/or receipts (flight/train/bus ticket and receipt, taxi receipt, etc.). Without the receipts, travel costs will not be reimbursed.

Given the high number of scholarship requests that we receive, in order to help as many professionals as possible we might decide to split 1 or more scholarships. In this case we will cover the participation fee for 1 participant and the travel costs for another participant. The same conditions as above for the travel reimbursement are applied.

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What shall I submit as “previous professional work”?

We accept any media as “previous professional work”: it can be a film, an article, a cross-media project, a game, etc. You can submit only ONE previous work.

Please send the project that best represents you in order to participate to ESoDoc.

In any case, it must be submitted digitally. No physical copy will be accepted.

If you are submitting a film, kindly submit the whole film, not just excerpts or the trailer.

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How shall I submit my previous work and the visual materials supporting my project proposal?

In case of video materials (i.e. a film, a trailer, raw footage), we would recommend to upload your materials to services such as Youtube or Vimeo (or other similar services). If needed, these services have settings which allow you to share your videos securely and privately.

Vimeo offers to protect your videos with a password. In case you are using Youtube and do not want your materials to be public, please select the "unlisted" option, NOT the "*private*" option.

Please kindly avoid to send us links to download huge files.

If you are submitting other kind of materials (i.e. photographs), please kindly use services such as Flickr (or other similar services), or send us a link where we can download it.

In any case, please do not use services which keep your files available only for a limited time (such as WeTransfer). Other file sharing services (i.e. Dropbox, Google Drive, SkyDrive, Box.com, etc.) will provide you a link which will last until you remove the files.

In any case, all files must be kept online till May 31, 2016.

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How many projects proposals can I submit?

Applicants can submit only one project to be developed during the workshop.

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Can I apply without a project?

Yes! If you apply without a project, you will have the chance to team up with another participant at ESoDoc. During the first session we will facilitate the match-making process, but - of course - you should be pro-active in finding the project/partnership which would reciprocally benefit from your skills and expertise in terms of project development.

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I'm not a filmmaker – but a journalist/game developer/web designer etc. Can I apply with a project?

Yes! We are open to professionals coming from various sectors, who are willing to develop projects focused on social impact, where video is a fundamental component of the project's communication strategy. Moreover, as we favour the building of creative teams around a project at ESoDoc, during the workshop you can team up with filmmakers.

Please note: all participants who want to develop a crossmedia project will be asked to provide mock-ups or other relevant visual materials connected to their project by the second session.

For this reason we strongly recommend to have a graphic designer in your team as

soon as possible

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I have already applied in the past with my project, but was not selected. Can I apply again?

Of course! Competition for the 22 places available is always very tough, and you might have not been selected because that year the quality of the other projects was higher and – above all – your project will have evolved since the last application.

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Can we apply as a team?

Application is nominal, therefore it is not possible to apply as a team with one single application. BUT it is possible to submit one separate application for each member of the team, with the same project proposal.

Please note that the selection of one of the team members does not imply the selection of the other members.

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How far developed must be the project I apply with?

We accept projects at various stages of development: from projects in their early stage of developments, to projects which have already entered into production.

In case of projects in their early stage, we favour projects which have already been researched enough to identify at least the main characters and proof access to them, and which can benefit at most from the many inputs and project discussions during the training in terms of storytelling, interactivity, different platforms, etc.

In any case, the project submitted to be developed during the workshop (even in early stage) must be supported by some visual materials (i.e. research photographs, raw footage, trailer, etc).

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What shall I say in the presentation video?

In the presentation video we expect you to tell us why you want to take part to ESoDoc. Please note: the "video presentation" is NOT about your personal motivation about your project, but about your participation to ESoDoc.

Please tell us why you want to take part to ESoDoc, how you think you and your project will benefit from it, what are your expectations, but also what expertise and experiences you could bring to the course, and share with the other participants.

PLEASE NOTE: for this video the "style" and the quality is not important. You can do it with the webcam of your computer, with a mobile phone or anything else.

What is important, is that you introduce yourself to the commissioners clearly, and that you explain clearly your motivation to take part to ESoDoc

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Do I need to have letters of commitment by broadcasters?

This is not a “must-have” to apply for ESoDoc, although we strongly encourage you to include any important information about the commitment by any broadcaster or any other institution. These information shall be included in the written project proposal.

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If I do not get selected, will I receive a letter with an explanation?

No. We get more than 100 applications every year, and unfortunately it is really impossible to write a personalised letter to each one of the applicants which have not been selected.

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Is there a guarantee that my project will be produced after attending ESoDoc? Will ESoDoc produce my project?

No. We can not guarantee it. Moreover ESoDoc is a training workshop, not a production company, so we will not produce your project. But it is our primary goal to help our participants as much as possible in finding the right professional network to realise their films, both during your participation at the workshop, as well as afterwards.

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